



NATIONAL PRODUCTIVITY COUNCIL

(Under Department of Industrial Policy & Promotion, Ministry of Commerce & Industry, Govt. of India)

INVITATION FOR EMPANELMENT OF CONSULTANTS & EXPERTS

National Productivity Council (NPC) is an apex organization to generate productivity awareness and consciousness across the country. It mentors and supports organizations to improve their triple bottom line – economic, environmental and social outputs and outcomes, through generation and application of advanced knowledge. NPC provides unrivalled holistic solutions for improving productivity and competitiveness **through a slew of services viz. consultancy, training for capacity building, action research, Evaluation Studies etc.** customized to suit the client's needs.

In order to scale-up its operations and ensure effective delivery of its services, NPC now invites applications for empanelment from experts for project unit(s) that may be established in Delhi on the basis of project requirements, and those possessing requisite qualifications and experience with an impeccable track record as per details below. The engagement of experts may be upto a maximum period of six years on mutually agreed terms and conditions.

1. DOMAIN EXPERT: FINANCE EXPERT

Qualification: Chartered Accountant/Master's degree in Finance or Commerce/ MBA Finance

Experience: A minimum of 12 years' experience (after obtaining the essential qualification) in financial management of development projects with knowledge of financial management policies and procedures

2. DOMAIN EXPERT: ENVIRONMENTAL EXPERT

Qualification: At least a postgraduate degree in Environmental Science/ Environmental Engineering/ Environmental Planning or any related field

Experience: A minimum of 12 years of general experience (after obtaining the essential qualification) and 7 years' specific experience in

environmental impact assessments, feasibility studies, environmental planning and management

3. DOMAIN EXPERT: CLIMATE EXPERT

Qualification: At least a postgraduate degree in Climatology/ Geography/ Environmental Science

Experience: A minimum of 12 years of general experience (after obtaining the essential qualification) and 5 years' specific experience as a climate specialist/consultant

4. DOMAIN EXPERT: NRM EXPERT (NATURAL RESOURCE MANAGEMENT EXPERT)

Qualification: Post Graduate Degree in Geography/ Environmental Science/ Natural Resource Management/ Environmental Engineering or any other relevant field

Experience: A minimum of 12 years general experience (after obtaining the essential qualification) and 5 years specific experience in natural resource management projects and NRM policies

5. DOMAIN EXPERT: LAW EXPERT ON COASTAL/ ENVIRONMENT

Qualification: At least a degree in law

Experience: A minimum of 12 years of professional experience (after obtaining the essential qualification) and 5 years of experience in review and drafting of environmental and climate change related laws, assessment and review of policies, experience in the preparation of EIA documents etc.

6. DOMAIN EXPERT: DISASTER MANAGEMENT EXPERT

Qualification: Degree in Science/ Disaster Management

Experience: A minimum of 12 years of general experience (after obtaining the essential qualification) and 5 years' specific experience in disaster management field

7. DOMAIN EXPERT: SOCIAL SCIENCE EXPERT

Qualification: Master degree in Social Science stream

Experience: Minimum of 12 years of experience (after obtaining the essential qualification) as Social specialist for development projects

8. DOMAIN EXPERT: LIVELIHOOD EXPERT

Qualification: Master degree in Social Science stream

Experience: Minimum 12 years of general experience (after obtaining the essential qualification) and 5 years' specific experience as a Livelihood Expert

9. DOMAIN EXPERT: VULNERABILITY AND ADAPTION EXPERT

Qualification: Master degree in Environmental Science/ Natural Resource

Management or related field

Experience: Minimum 12 years of overall experience (after obtaining the essential qualification) and 5 years in vulnerability assessment, formulation of climate resilience and adaptation strategies

10. DOMAIN EXPERT: KNOWLEDGE MANAGEMENT SPECIALIST

Qualification: Master or equivalent in development related area with experience in knowledge management

Experience: A minimum of 12 years general experience (after obtaining the essential qualification) with 5 years' experience in knowledge management, organizational learning, capacity to analyze and synthesize data etc.

11. DOMAIN EXPERT: COMMUNICATION EXPERT

Qualification: Post Graduate Degree in journalism/ communication or a related field

Experience: A minimum of 12 years' experience (after obtaining the essential qualification) in communication field related to development and implementation of communication strategy, awareness campaign, IEC plan, stakeholder engagement

12. DOMAIN EXPERT: GEOGRAPHIC INFORMATION SYSTEM (GIS) SPECIALIST

Qualification: At least a degree in Geographic Information Science or related fields

Experience: A minimum of 12 years of experience (after obtaining the essential qualification) in application of GIS, having experience in producing GIS based maps and analysis used for planning purposes at national or local authority levels

13. DOMAIN EXPERT: GIS COORDINATOR

Qualification: At least a diploma in Geographic Information System

Experience: Minimum of 7 years of experience (after obtaining the essential qualification) in GIS applications

14. DOMAIN EXPERT: TRAINING EXPERT

Qualification: Post Graduate in any stream of Planning/ Public Administration or any relevant field

Experience: A minimum of 12 years of experience (after obtaining the essential qualification) in Institutional Training/ Capacity Building Programs

15. DOMAIN EXPERT: MONITORING & EVALUATION EXPERT

Qualification: Graduate/Post-graduate degree in Statistics/ Social Science or any other related fields

Experience: A minimum of 12 years' experience (after obtaining the essential qualification) in statistical monitoring of development projects using M&E framework based on MIS

16. DOMAIN EXPERT: ACCOUNTANT

Qualification: A Graduate in Finance/ Commerce/ Accountancy

Experience: At least 7 years of experience (after obtaining the essential qualification) in handling project accounts, producing financial reports etc.

17. DOMAIN EXPERT: OFFICE ASSISTANT

Qualification: Graduate in any discipline

Experience: A minimum of 3 years' experience (after obtaining the essential qualification) as an Office Assistant

18. DOMAIN EXPERT: OFFICE MANAGER

Qualification: Graduate in any discipline

Experience: A minimum of 5 years' experience (after obtaining the essential qualification) as an Office Manager

Terms of Engagement:

NPC shall be contacting the applicants through email/telephone confirming the empanelment.

Engagement with Empanelled Consultants would be on specific assignment basis on mutually agreed terms and conditions.

How to Apply:

The applications should be prepared in the Curriculum Vitae format provided only. For Application form / CURRICULUM VITAE (CV) [Click Here](#)

Please mention "**Application for Empanelment with NPC**" followed by **domain expertise** in the subject line of the email. Applications may be submitted online via email in MS Word to o.samuel@npcindia.gov.in

Last date of submission of application for empanelment with NPC: 30th September 2020.

In case of queries, please contact +91-11-24607310/325

General Guidelines:

1. Applicants shall ensure that the particulars furnished by him/her are in the prescribed format, complete and correct in all respects and CVs are signed as per CV format.
2. Individuals currently blacklisted / debarred / sanctioned by any multilateral agency or government authority in India shall be ineligible to be empanelled.

3. NPC reserves the rights to cancel/ reject the application without assigning any reasons thereof. The above stated application for empanelment, however, does not guarantee any type of assurance of work.

Regional Director, Delhi
National Productivity Council
(Under DPIIT, Ministry of Commerce & Industry, Govt. of India)
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